

DEPARTMENT OF PUBLIC WELFARE - ECTOR COUNTY CHILDREN'S SERVICES

Units 21 & 22

Supervisors

Workers

Clerical

Martin Theophilus
Unit 22

~~Linda Hannah~~, *Debbie Willows*
Unit Steno &
Bookkeeper

INTAKE

Pat Jones
Ronnie Sanchez
~~Chad Spears~~

Gloria Godfrey

Typist:

Yvonne Howard

~~Donna Malone~~, ~~Gross~~
reference, ~~back-up~~
telephone receptionist

JUVENILE INTAKE

Bruce Carter

~~Kathy League~~

Kris Boelter

Typist:

Ginnie Storey, Type all
court reports & ~~post~~
~~job advertisements~~ *CROSS*
INDEXING

Jane Conner
Unit 21

Shirley Muery,
Unit Steno

ON-GOING CASEWORK & OTIs

~~James Allison~~

Gail Goodrum

~~Susie Kimble~~

Jean Chapman

Typist:

Patsy Prater

FOSTER HOME DEVELOPMENT

Beverly Mahon
Studies & certifies homes

FOSTER CARE

~~Billie O'Dowdy~~

Supervises foster care
placements (other than
juvenile). Handles
adoptions.

Typist:

~~Jill Marrs~~, *Denny Hollimon*
Telephone receptionist

Sylvia Ramirez, Case Aide
Supportive services to
caseworkers

UNIT 21

Conner, Jane.....2800 Alice.....366-7021
Chapman, Jean.....1309 Douglas Dr.....366-3484
Goodrum, Gail.....1020 Pueblo.....337-0344
Mahon, Beverly.....1808 E. 51st.....362-1104
Acosta, Hope.....1305 E. 36th.....362-6669
Marquez, Lory.....2403 W. 6th.....333-3400
Prager, Rosella.....409 Santa Rosa Dr.....337-4546
Ramirez, Sylvia.....1101 Overton.....337-7539
Hohimer, Jeannie.....509 E. 44th.....337-5043

UNIT 22

Theophilus, Martin.....2804 Brentwood.....362-6862
Carter, Bruce.....1604 W. Texas.....682-5686
Godfrey, Gloria.....1511 E. 46th.....366-0394
Howard, Yvonne.....1605 E. 51st.....366-7364
Webster, Pat.....
Storey, Ginnie.....404 E. 51st.....362-6754
Lindsey, Marcy.....Rt. 3, Box 440A.....682-5143
Sanchez, Ronnie.....10 Tropicana.....366-0339
Boelter, Kris.....4241 Waverly Ave.....362-0670

BOARD MEMBERS

Dr. William D. Furst, Chairman
Ector County Children's Services Board
808 Tower Drive.
Odessa, Texas 79761

Rev. Mike Miller
2839 Spur
Odessa, Texas 79761 366-6138

Mr. Keith Dial *vice chairman*
801 North Lee
Odessa, Texas 79760 332-9151 (Admin. Building)

Mrs. Faye Connell *Secretary*
2011 West 10th St.
Odessa, Texas 79763 337-4816

Mrs. Mary McDowell
2208 Salinas
Odessa, Texas 79763 337-1412

Mrs. H. H. Heap
1722 N. Graham
Odessa, Texas 79763 337-3973

Mr. Joel B. Locke
c/o State National Bank
42nd and Grandview
Odessa, Texas 79762 367-7271

Rev. H. L. Steger
627 College
Odessa, Texas 79763

Mrs. Judy Lewis
801 North Lee
Odessa, Texas 79760 332-9151 (Admin. Building)

Ms. Evelyn Almanza
202 West Schell
Odessa, Texas 79763 337-5261 (American Bank)

Mrs. Ailene E. Ford
2203 North Wicklow Avenue
Odessa, Texas 79760 337-5261 (American Bank)

Members who also served in 1976 were

Past 1976

Mrs. Shirley Rodman

Ms. Kellis Turner

78 Cond 200

Bella Wells ★
★ 337-0585 ★

BOARD MEMBERS		
Dr. Wm. D. Furst Chairman	808 Tower Dr. 61	332-6429
Mr. Keith Dial Vice-Chairman	910 N. Lee 61	332-9151
Mrs. Faye Connell Secretary	2011 W. 10th 63	337-4816
Mrs. Shirley Rodman	1701 N. Graham 63	332-7774
Mrs. Mary McDowell	2208 Salinas 63	337-1412
Mrs. H. H. Heap	1722 N. Graham 63	337-3973
Mr. Joel B. Locke	State Nat'l Bank Suite 501 61	332-7378 367-7271
Rev. H. L. Steger	627 College 63	332-2208
Mr. Kellus Turner	3916 Dumont Dr. 62	362-2290
Mrs. Judy Lewis	910 N. Lee	332-9151
Mrs. Evelyn Almanza	202 W. Schell 63	332-6568

OC 337-5381
et 232

IONERS COURT

.....332-9601
home....366-057
office..332-0581
office..333-3221
home....366-4228
ero.....332-3158
.....381-1497
.....337-6535

Church--337-1040--

STAFF

Pellie 367-8759

OFFICE..... 332-1578
Jane Conner..... 366-7021 - *Memphis 362-7912*
Bruce Carter..... 362-3230
Pat Jones..... 362-6456 333-2035
Billie O'Dowdy..... 337-7193 (558-2976)
Alvia Ramirez..... 337-7539
Donno Malone..... 362-0869
Ginnie Storey..... 333-3059
Linda Hannah..... 333-2517

EMERGENCY NUMBERS 911

SHERIFF'S DEPT.....337-8322
CITY POLICE DEPT.....337-7381
DEPT. of PUBLIC SAFETY 332-0637
HOSPITAL.....337-7311
AMBULANCE.....337-7381
COUNTY ATTORNEY.....332-1471
ANSWERING SERVICE.....332-4791

HOMEMAKER- Bessie Schuster.... 337-8130

DPW OFFICES

Odessa.....332-1341
ODESSA.F.S.....337-8335
MIDLAND.....683-6396
SAN ANGELO.....655-9516
655-7375
ANDREWS.....523-3745

CHAD 337-3215
Beverly 362-4987
Connie 366-9503

SERVICE AGENCIES

HELP.....337-6363
YES.....332-8266
MHMR.....333-2265
Special Education.....332-9151
Permian Basin Rehab...332-8244
Health Dept.....332-4261
Social Security.....332-9423
JUVENILE.....332-0931
TEXAS Employment.....332-4314
TEXAS Rehab.....332-0154
WEST 2 333-3201
Three Tier.....332-9150
332-9159

ON CALL REFERENCE

Ector.....332-560]
Grandview.....362-2348
Scott.....337-560]
Mall Cinema...362-3441

MIDLAND

Chief.....694-5811
Sta.....682-0981
Age.....MU2-1631
n.....694-1411
wood.....694-2261
a.....682-2771

Ritz 684-7687
Dr Miller 3815 Eisenhower 366-5390
CW MIDLAND 841-8246

TYC Interstate Placement Compact
Many "Mick" Waite
Sam Houston Office Bldg
201 East 14th
Austin, Tx 78701
512-475-5801

ITINERARY

NAME Martin Theophilus

MONTH July, 72

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 Linda Commander 1st day; introduce	4 <u>HOLIDAY</u>	5 10:00 a.m. Gauwain Visit	6	7 Case Recording
10	11	12 10:00 a.m. Gauwain Visit	13	14 1:30 Conf.
17	18	19	20	21
----- V A C A T I O N -----				
24	25	26	27	28 1:30 Conf.
----- V A C A T I O N -----				
31 End of Month Reports				

VACATION FROM 7-14-72 UNTIL 7-26-72; CHARLOTTE WILL TAKE CALLS.

ITINERARY

NAME Martin Theophilus

MONTH June, 1972

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2 Record
5 1:00 Staff Meeting Alvie Smith	6 9:00 Gail Pierce Billy Peters to West Texas Children's Home Carlos C.	7 10:00 Gauwain Office Visit	8	9 Record Juv. Council Bar-B-Que 7:00
12 Alvie Smith	13 1:30 Con- ference Carlos C.	14 10:00 Gauwain Office Visit	15	16 Record
19 Alvie Smith	20 Carlos C.	21 10:00 Gauwain Office Visit	22	23 Record
26 Alvie Smith	27 <u>C A L L - O N</u> Carlos C.	28 10:00 Gauwain Office Visit 1:30 - Conf.	29 <u>C A L L - O N</u>	30 Record

ITINERARY

NAME THEOPHILUS, MARTINMONTH MAY, 1972

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 3:30 - Alvie Smith	2 4:00 Carlos Calderon	3 4:00 - Van Zant	4	5 Recording
8 1:30 - Confer- ence Moser 3:30 - Alvie Smith	9 S. S. REPORTING MEETING SAN ANGELO <u>Adams Hearing</u>	10 4:00 - Van Zant	11	12 Recording
15 3:30 - Alvie Smith	16	17 4:00 - Van Zant	18	19 Recording
22 3:30 - Alvie Smith	23	24 4:00 - Van Zant	25	26 Recording
29 Holiday 3:30 - Alvie Smith	30 3:30 - Confer- ence Moser	31 END OF MONTH REPORTS 4:00 - Van Zant		

ITINERARY

NAME Martin Theophilus

MONTH March, 1972

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
			Holiday	Recording
6	7	8	9	10
Alvie Smith			1:30 Conference	Recording 1:30 Staff Meeting
13	14	15	16	17
1:30 Homemaker Meeting Alvie Smith				Recording
20	21	22	23	24
Alvie Smith				Recording
27	28	29	30	31
1:30 Conference Alvie Smith				End of Month Reports

ITINERARY

NAME Martin Theophilus

MONTH February, 1972

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1 10:30 Juvenile Hearing, Cindy Moore 1:30 Conference 3:30 Pierce HV; take Gail Home	2 9:00 Billy Mc Kinney to Health Unit 1:30 Smith CR Home Visit	3	4 Complete Recording for Week
7 3:30 Take Alvie Smith Home	8 3:30 Pierce HV Take Rosa Home	9	10	11
14 3:30 Take Alvie Smith Home	15 3:30 Pierce HV Take Gail Home	16 9:00 Billy McKinney to Health Unit	17	18
21 Smith Court Report Due 3:30 Take Alvie Smith Home	22 1:30 Conference 3:30 Pierce HV; Take Rosa Home	23	24	25
28 3:30 Take Alvie Smith Home	29 End of Month Reports 3:30 Pierce HV; Take Gail Home			

ODESSA ECTOR COUNTY AREA
RESOURCE LIST

1. AA - Alcoholics Anonymous, 312 W. 4th, 332-2172, Alcoholism Education and Information Center - Mr. Cope Routh, Executive Director.
2. ALA TEEN AND ALA NONE, 314 W. 4th, 332-2172, Alcoholism Education and Information Center. This organization helps teenagers cope with alcoholism problems in their homes.
3. AMERICAN RED CROSS, 221 W. 3rd St., 332-5641, John Moravic, Executive Director.
4. BIG BROTHERS ASSOCIATION, 322 N. Texas, 332-1409, R.C. (Eric) Augesen, Director.
5. BOYS CLUB, Central Unit, 800 E. 13th, 337-8389, Woodson Unit, 1037 E. Murphy, 332-7891. Clark Howard, Director. These clubs furnish boys with recreation, work, food, a library, a wood workshop, art classes, and many other things. Note: Mr. Howard has a film and a program that show exactly what they do.
6. BOY SCOUTS OF AMERICA BUFFALO TRAIL COUNCIL, 111 North "D", Midland 563-2276, Odessa-Mr. Jerry Brooks, 333-2644. This agency organizes Boy Scout troops and packs for 18 surrounding counties.
7. COMMISSION FOR THE BLIND, 210 W. 5th St., 337-4491, Louis Escolas, Director.
8. COUNTY HOME DEMONSTRATION AGENT, 214 W. 5th, 332-9655. Mrs. Aniece Carter. This agency teaches nutrition, sanitation, storage, food buying, and food budgeting.
9. ECTOR COUNTY JUVENILE YOUTH CENTER, Yukon & El Paso, 362-6356. Phillip Godwin, County Court-at-law Judge, Morris Petty, Chief Probation Officer.
10. ECTOR COUNTY WELFARE DEPARTMENT, Ector County Courthouse, Room 205, 332-3961, Betty Gaines, Supervisor.
11. GIRLS' CLUB, 900 S. Grant, 337-2621, Marie Baker. This club furnishes basically the same services as the Boys' Club.
12. GIRLS' SCOUTS, Permian Basin Council, 521 N. Washington, 337-1831, Girl Scout House, 1003 N. Washington, 337-3787.
13. HELP, 312 E. 13th St., 337-6363, Billy Brookshire, Referral Service.
14. HEAD START PRE-SCHOOL PROGRAM, 702 E. Murphy, 337-4414, Mary Rios, Executive Director.
15. LEGAL AIDE, Royal Caswell, 217 W. 3rd, 337-5461. This service is rotated by the lawyers of Odessa.

16. MHMR CENTER, 204 E. 16th, 333-3265, Joe Glass, Director. Family counseling and various other counseling and evaluation services are provided by this agency.
17. MANPOWER, Ector County Courthouse, Room 218, 337-6111, Manuel Hinojos, Supervisor. This is a federally funded agency that helps place people in jobs where they will learn a skill.
18. MILDRED MANNING HALL, 615 N. Lee, 337-0312. Bill Manning, Director. This agency works with adult parolees.
19. PERMIAN PLACE, 415 N. Texas, 337-7871, Mrs. Dorece Green, Director. This is a half-way house for people with mental and alcoholic problems.
20. PERMIAN BASIN REHABILITATION CENTER, 512 E. 13th, 332-8244, Jim Crow, Director.
21. PLANNED PARENTHOOD, 540 Ryan, 563-2530, Martha Ellingwood, Clinic Director. The executive office is in the American Bank of Commerce Building and Gloria Bosse is the Executive Director. This organization provides services to pregnant girls and suspected VD cases. They also provide birth control pills and pelvic examinations. The girls do not have to have their parents consent.
22. SALVATION ARMY, 304 W. Pearl, 332-6362, Major William Thomas.
23. SOCIAL SECURITY ADMINISTRATION, First National Bank Building, 332-9423, Mr. Ervin Fisher, Manager.
24. SPECIAL EDUCATION, 801 N. Lee, 332-9151, Mr. Keith Dial.
25. TEEN CHALLENGE, 201 North "C", Midland, 682-3244, Jimmie Dennis, Minister. This agency provides long-term drug treatment.
26. TEXAS DEPARTMENT OF PUBLIC WELFARE
 - A. Ector County Children's Services, 3rd & North Lee, 332-1578. This agency investigates child abuse and neglect cases; works with families to improve home situations; and licenses foster homes.
 - B. Financial Services Division, 2330 W. 10th, 332-1341. This agency provides financial aide to families.
 - C. Social Service Division, 2330 W. 10th, 332-1341. This agency provides services to persons receiving financial aide.
 - D. Food Stamps, 1010 MacArthur, 337-8335.
27. TEXAS EMPLOYMENT COMMISSION, 315 E. 5th St., 332-4314, Mr. Frank Kasco, Job Counselor.

28. TEXAS REHABILITATION COMMISSION

A. Vocational Rehabilitation Division, 850 Tower Drive, 332-1291, Mr. John Clarke, Supervisor.

B. Welfare Project, 1811 W. 2nd, 333-3201, Betty Spry, Supervisor

29. TEXAS YOUTH COUNSELING DIVISION, Ector County Courthouse, 332-3480 Mr. Ray DeBusk. This is the area parole office for juveniles. Parole officers provide services to juveniles both in and out of training schools.

30. THREE-T LEARNING CENTER, 1205 S. Dixie, 332-9362, Mr. Wilmer Ray Director. This organization helps in teaching basic subjects to dropouts. It also offers a recreation program.

31. YES, Youth Encouragement Services, 516 N. Lee, 332-8266, Mavis Smith, Director. This agency provides walk-in counseling for kids. YES is set up by the Criminal Justice Service, but they do not have federal guidelines. This is totally a volunteer service.

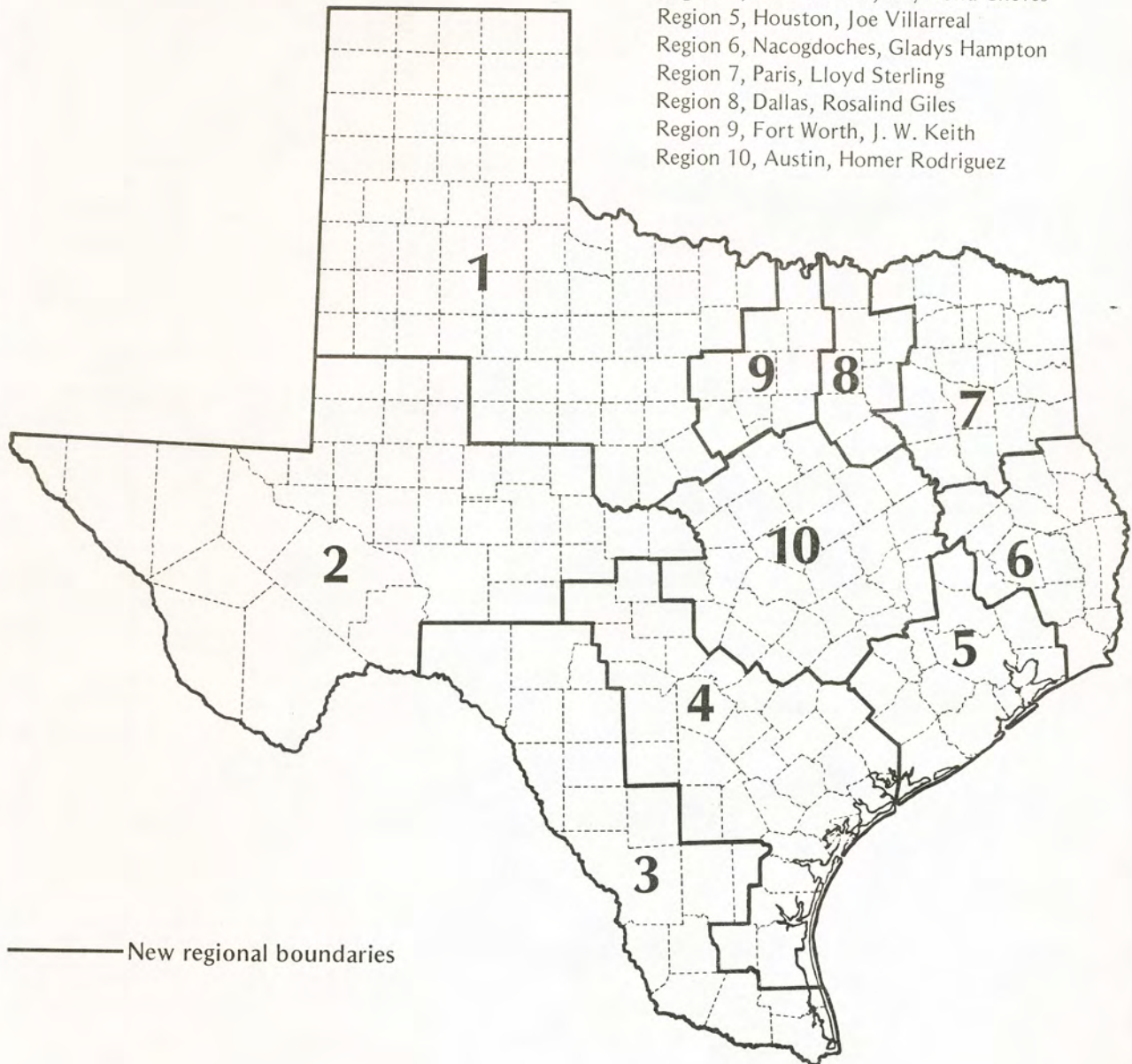
32. YMCA, 516 N. Lee, 332-8266.

RAs named to reshaped regions

DPW changed from 17 to 10 regions September 1.

The new regional headquarters and administrators are:

- Region 1, Lubbock, Anderson Shawver
- Region 2, El Paso, Tom Cragen
- Region 3, Edinburg, James Covey
- Region 4, San Antonio, Raymond Cheves
- Region 5, Houston, Joe Villarreal
- Region 6, Nacogdoches, Gladys Hampton
- Region 7, Paris, Lloyd Sterling
- Region 8, Dallas, Rosalind Giles
- Region 9, Fort Worth, J. W. Keith
- Region 10, Austin, Homer Rodriguez



ECTOR COUNTY CHILDREN'S SERVICES

Texas Dept. of Public Welfare Unit 10

P. O. Box 4636 — 332-1578

ODESSA, TEXAS 79760

RUNAWAY REPORT

NAME: _____ ALIASES: _____

ADDRESS: _____ TELEPHONE: _____

RACE/SEX: _____ AGE: _____ DATE & PLACE OF BIRTH: _____

HEIGHT: _____ WEIGHT: _____ EYES: _____ HAIR: _____ COMP: _____

SCARS OR OTHER MARKS OF IDENTIFICATION: _____

LAST SEEN WEARING: _____

LAST SEEN: _____

DATE

TIME

PLACE

SCHOOL: _____ GRADE: _____ OCCUPATION: _____

MAY BE ENROUTE TO: _____

POSSIBLY ACCOMPANIED BY: _____

ADDITIONAL INFORMATION ON MODE & DIRECTION OF TRAVEL: _____

REPORTED BY: _____ ADDRESS: _____

TELEPHONE: _____

PARENTS: _____ ADDRESS: _____

TELEPHONE: _____

REPORT RECEIVED: _____

DATE

TIME

OFFICER

MESSAGE DISPATCHED THRU: _____ TYPE MESSAGE: _____ TIME: _____

MESSAGE NUMBER: _____ DISPATCHER ON DUTY: _____

CANCELLED: _____

DATE

TIME

OFFICER

REASON OR DISPOSITION: _____

SUMMARY OR COMMENTS:

CHILD ABUSE FACT SHEET

CHILD ABUSE is divided into three categories: physical abuse, sexual abuse, and emotional abuse.

A. PHYSICAL ABUSE is inflicting physical injury on a child.

B. SEXUAL ABUSE is forcing a child to engage in sexual activities.

C. EMOTIONAL ABUSE is regularly, and over an extended period of time, demanding that a child do more than he is capable of doing and criticizing and humiliating him for not living up to the demand; or making such unclear requirements that the child simply cannot understand what he is supposed to do.

NEGLECT is divided into two categories: physical neglect and emotional neglect.

A. PHYSICAL NEGLECT is failure to provide sufficient food, clothing, shelter, medical care, education, guidance, and supervision.

B. EMOTIONAL NEGLECT is failure to provide a child with love and affection.

Latest figures estimate the child population under 18 years of age in Texas to be 4,823,151.

Approximately 4,000 cases of suspected child abuse were reported in 1973 in Texas and 2,509 were confirmed. Of these, 135 were cases of sexual abuse.

Child abuse is one of the leading causes of infant mortality in the U.S.

There were at least 104 child abuse deaths in Texas in 1973.

Abused children range in age from infants to adolescents. Fifty percent are six years of age or younger.

All kinds of parents abuse their children. A Texas study done in 1973 shows that confirmed reports had twice as many Anglos as Mexican-Americans and Blacks combined. This is about the same percentage as the ethnic makeup of our state.

Studies show that child abusers are from all strata of society; from all ethnic groups; from all religious persuasions.

Abusing parents most often have experienced defective parental care themselves.

Child abusers are not necessarily psychotic or mentally ill. Studies show that the proportion of psychotics among child abusers is less than 10 percent.

Child abusers are characterized by immaturity and insecurity. They are often immature parents who look to their children for the very support and love they should be giving.

The Department of Public Welfare is the agency charged by Texas law with the protection of Texas children.

The State Department of Public Welfare maintains a child abuse report system at its central office in Austin. It is called CANRIS (for "Child Abuse and Neglect Report and Inquiry System"). CANRIS maintains a history of reported child abuse and neglect cases in Texas, so that a worker in the field can have ready reference to the computer files, and can see if a family has any prior history of child abuse or neglect. The procedure takes only minutes.

Raymond W. Vowell is Commissioner of Public Welfare.

Responsible for policy at DPW is a three-member board appointed by the governor. Current members of the Board of Public Welfare are: George Butler, chairman (Houston); H. G. "Pete" Andrews, vice chairman (Stamford); and Garrett Morris, secretary (Fort Worth).

The attitude of the Department of Public Welfare toward child abusers is non-punitive. It is always the aim of the Department to keep the child in its own home, if possible, and to rehabilitate the home.

Texas law now makes it a misdemeanor not to report child abuse. The law provides immunity from prosecution to those making reports, unless the report was made in malice.

To report child abuse, contact the local office of the Department of Public Welfare, or local law enforcement authorities, or call this toll-free number, day or night: 1-800-292-5400.

**REPORT
CHILD
ABUSE**

**CHILD
ABUSE**

**FACT
SHEET**



MEMORANDUM

STATE DEPARTMENT OF PUBLIC WELFARE

SUBJECT: "THE BATTERED CHILD" Symposium

TO:

TO ALL SOCIAL SERVICES
DPW

FROM:

Martin Theophilus, Supv.
021-13
P. O. Box 4636
Odessa 366-1 79760

DATE: November 13, 1974

Attached is a summary I have prepared of the Battered Child Symposium recently held in Denver, Colorado.

I hope you find the information relevant and interesting.

Martin Theophilus

Martin Theophilus

CHILD ABUSE REGISTRY
Part II - Report

124498

A. Identifying Information	NAME (Last, First, Middle)	BIRTHDATE	SEX	ETHNIC BACK-GROUND	COLOR OF EYES	CO. NO.	SOCIAL SECURITY NUMBER	PARENT SUB. (X)
CHILD								
ALIASES	If correct data reported above for child differs from that reported on Part I, repeat data from Part I on line below.							
FATHER OR SUBSTITUTE			M					
ALIASES								
MOTHER OR SUBSTITUTE			F					
ALIASES								
(SUSPECTED) ABUSER								
ALIASES								

RESIDENCE ADDRESS OF CHILD
AT TIME OF INCIDENT _____

B. Relationship of Person(s) With Whom
the Abused Child Was Living At Time
of Incident

D. DPW Case Number _____

Case Name _____
(if different from child's name)

Relationship	Mother	Father
1. None in family		
2. Natural parent		
3. Adoptive parent		
4. Step-parent		
5. Other relative		
6. Foster home parent		
7. Inst. House parent		
8. Not related		
9. Unknown		

E. AFDC Received for the Abused Child:

YES NO

F. DPW Social Services Received by the Abused
Child or his Family Within 12 Months Prior
to This Incident:

YES NO

C. Number of Persons Under Age 18 Living
in Home at Time of Incident _____

CHILD ABUSE INCIDENT

G. Date of Abuse Incident _____ - _____ - _____ I. Injury Fatal? YES NO

H. Evidence of Chronic Abuse YES NO

J. Type(s) of Abuse or Injuries Sustained:

- | | | | |
|----------------------|--------------------------|---|--------------------------|
| 1. None Apparent | <input type="checkbox"/> | 11. Exposure, Freezing | <input type="checkbox"/> |
| 2. Poisoning | <input type="checkbox"/> | 12. Sprains, Dislocations | <input type="checkbox"/> |
| 3. Brain Damage | <input type="checkbox"/> | 13. Abrasions, Lacerations | <input type="checkbox"/> |
| 4. Dismemberment | <input type="checkbox"/> | 14. Wounds, Cuts, Punctures | <input type="checkbox"/> |
| 5. Bruises, Welts | <input type="checkbox"/> | 15. Subdural Hemorrhage or Hematoma | <input type="checkbox"/> |
| 6. Skull Fracture | <input type="checkbox"/> | 16. Malnutrition (Due to Deliberate
Withholding of Food) | <input type="checkbox"/> |
| 7. Bone Fracture(s) | <input type="checkbox"/> | 17. Other: Specify _____ | <input type="checkbox"/> |
| 8. Burns, Scalding | <input type="checkbox"/> | _____ | <input type="checkbox"/> |
| 9. Internal Injuries | <input type="checkbox"/> | | |
| 10. Sexual | <input type="checkbox"/> | | |

K. Medical or Other Official Source Initially Aware of Incident:

- | | | | |
|--------------------------|--------------------------|------------------------------------|--------------------------|
| 1. Police | <input type="checkbox"/> | 6. Private Medical Doctor | <input type="checkbox"/> |
| 2. Hospital or Clinic | <input type="checkbox"/> | 7. County or District Attorney | <input type="checkbox"/> |
| 3. Public Social Agency | <input type="checkbox"/> | 8. School or Child Care Facility | <input type="checkbox"/> |
| 4. Private Social Agency | <input type="checkbox"/> | 9. Public Health or Visiting Nurse | <input type="checkbox"/> |
| 5. Other: Specify _____ | <input type="checkbox"/> | 10. Unknown | <input type="checkbox"/> |
| _____ | <input type="checkbox"/> | | |

L. Incident Reported to Local DPW Office By:

- | | | | |
|--------------------------|--------------------------|-------------------------------------|--------------------------|
| 1. Police | <input type="checkbox"/> | 7. Private Medical Doctor | <input type="checkbox"/> |
| 2. Hospital or Clinic | <input type="checkbox"/> | 8. County or District Attorney | <input type="checkbox"/> |
| 3. Public Social Agency | <input type="checkbox"/> | 9. School or Child Care Facility | <input type="checkbox"/> |
| 4. Private Social Agency | <input type="checkbox"/> | 10. Public Health or Visiting Nurse | <input type="checkbox"/> |
| 5. Neighbor | <input type="checkbox"/> | 11. Anonymous | <input type="checkbox"/> |
| 6. Relative | <input type="checkbox"/> | 12. Other: Specify _____ | <input type="checkbox"/> |
| | | _____ | <input type="checkbox"/> |

M. Previous Abuse Involving:

	NO	UNKNOWN	YES	DATE	C.A.R. NUMBER	RESIDENCE ADDRESS AT TIME OF INCIDENT
1. SAME CHILD						
OTHER CHILD						
2. IN FAMILY						
(SUSPECTED)						
3. ABUSER						

N. Relationship of (Suspected) Abuser to Abused Child:

- | | | | |
|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| 1. Natural parent | <input type="checkbox"/> | 5. Personnel in child-care facility | <input type="checkbox"/> |
| 2. Adoptive parent | <input type="checkbox"/> | 6. Other relative: Specify _____ | <input type="checkbox"/> |
| 3. Step-parent (legal or non-legal) | <input type="checkbox"/> | _____ | <input type="checkbox"/> |
| 4. Foster parent | <input type="checkbox"/> | 7. Other: Specify _____ | <input type="checkbox"/> |
| | | _____ | <input type="checkbox"/> |

MONTHLY CALENDAR - WORK PLAN

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
31 Austin Orientation	1 8:30 a.m. Gloria Criminal Hearing - Moore	2	3	4
7 Big Spring 10:00 Parady Hearing-Betsi	8 8:00 a.m. Children's Services Board Meeting	9 10:00 Full Staff Meeting Units 21 & 22	10	11 HOLIDAY
14 LUBBOCK Food Stamp Orientation	15	16	17	18
21	22	23 10:30 - Sally Key Hearing - Big Spring - Bill 2:30 - Allen Pearson Hearing - Big Spring - Bill	24	25 HOLIDAY
28	29	30		

STATE DEPARTMENT OF PUBLIC WELFARE

OFFICE MEMORANDUM

DATE: January 12, 1972
SUBJECT: Unit Staff Meeting Agenda

Staff meeting asking for use of courtroom - case towing

TO: All Staff
Unit 10

FROM: Arthur P. Moser, PWS II
002-10
Odessa

HAVE TALKED OUT ALL POSSIBLE

*Unit 12 Mrs. Lawson
Janette Hill
MSW for Institutional worker*

I. Personnel

- A. Unit staffing
- B. Office space
- C. TPEA
- D. On call schedule
- E. Use of leave calendar and leave forms
- F. New policy re: married couples

II. Administrative

- A. Social Service reporting system - March
- B. Use of Technician
 - 1. Non-casework, supplemental
 - a. Transporting
 - b. Verifying
 - c. Innoculations
 - 2. Special projects - *working up milage charts*
 - 3. Court studies and OTI's
- C. CWLA Conference - *May - 4 days -*
- D. Long distance calls
- E. Per Diem rates - meals *\$3.50 limit on meals*

*for Wkrs - Foster homes - Dis offices - freq. visits
Clothes - foster parents request to Tech. - could keep ongoing control and record on funds (clothing)*

III. Services

- A. Homemaker needs - specific
- B. Use of marital counselor - request channeling *\$15.00 per session*
- C. Adult Services (see Social Service Handbook revisions)

IV. Other

INTERIM REPORTING OF SOCIAL SERVICES - PART ONE

Period Ending 9-30-71
Region 002 Unit 10
Person Reporting Martin Theophilus

I. SERVICES PROVIDED	CATEGORY 2 RECIPIENTS						(OT TO O7 FAMILI
	AFDC NON-PROTECTIVE FAMILIES ADULTS CHILDREN		AFDC PROTECTIVE FAMILIES ADULTS CHILDREN		NON-AFDC FAMILIES ADULTS CHILDREN		
a. Employment/Training							
b. Out of Wedlock Births							
c. Family Planning							
d. Strengthening Family Life							
e. Education							
f. Family Relationships							
g. Health							
h. Adoption							
i. Foster Care					1		
j. Day Care							
k. Homemaker							
l. Court							1